



SURREY HEATH BOROUGH COUNCIL,  
 SURREY HEATH HOUSE,  
 KNOLL ROAD,  
 CAMBERLEY,  
 SURREY. GU15 3HD

# SCHEDULE

# FORM OF STATEMENT

*(A Statement in this form, or in a form to the like effect, must be completed and forwarded to Licensing, Surrey Heath Borough Council, within ONE MONTH of the date of the collection)*

## Form of Account of Proceeds, Expenses and Application of Proceeds (All amounts to be entered GROSS)

Name of the person to whom the permit was granted: .....

Address of the person to whom the permit was granted: .....

Name of the charity or fund which is to benefit: .....

Date of collection: .....

*Show nil entries*

Proceeds of Collection	Amount	Total	Expenses and Application of Proceeds	Amount	Total
From collecting boxes			Printing & Stationery		
			Postage		
			Advertising		
			Collecting Boxes		
Interest on			Badges		
Proceeds .....			Emblems		
Other items:			Other items:		
.....			.....		
.....			.....		
			Payments approved under		
			Regulation 16(2)		
			Disposal of Balance		
			(Insert particulars)		
<b>TOTAL</b> £			<b>TOTAL</b> £		

### Certificate of Promoter

I certify that to the best of my knowledge and belief the above is a true account of the proceeds, expenses and application of the proceeds of the collection.

Date: ..... (Signed) .....

### Certificate of Accountant / Independent Responsible Person

I certify that I have obtained all the information and explanation required by me and that the above is in my opinion a true account of the proceeds, expenses and application of the proceeds of the collection to which it relates.

Date: ..... (Signed) .....

Qualifications .....