



# SURREY HEATH BOROUGH COUNCIL

## HOUSE TO HOUSE COLLECTIONS ACT, 1939

Surrey Heath Borough Council  
Surrey Heath House,  
Knoll Road,  
Camberley,  
Surrey.  
GU15 3HD  
Tel: 01276 707100  
licensing@surreyheath.gov.uk

### Form of Account of Expenses, Proceeds and Application of Proceeds of Collection of Money

(A Statement on this form must be completed and forwarded to the Licensing Section,  
Surrey Heath Borough Council, Knoll Road, Camberley, Surrey, GU15 3HD within  
ONE MONTH of the expiration of the Licence)

Promoter:  
Address of Promoter:

Purpose of Collection:

Area to which account relates: \_\_\_\_\_ Period to which account relates: \_\_\_\_\_

Proceeds of Collection	£	p	Expenses and Application of Proceeds	£	p
<i>(All amounts to be entered GROSS)</i>					
From collectors as in lists of Collectors And amounts attached hereto:			Printing and Stationary:		
Bank Interest:			Postage:		
Other Items (if any):			Advertsiing:		
_____			Collecting Boxes:		
_____			Other Items (if any):		
_____			_____		
_____			Disposal of Balance (insert particulars)		
_____			_____		
_____			_____		
<b>Total</b>			<b>Total</b>		

### CERTIFICATE OF PROMOTER

I certify that to the best of my knowledge and belief, the above is a true account of the expenses, proceeds and application of the proceeds of the collection to which it relates.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

### CERTIFICATE OF AUDITOR

I certify that I have obtained all the information and explanations required by me as Auditor and that the above is in my opinion a true account of the expenses, proceeds and application of the proceeds of the collection to which it relates.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_