



The Mayor of Surrey Heath

MAYOR'S ETIQUETTE

The Mayor is the First Citizen in the Borough and takes precedence over all others including the Borough Council Leader, Members of Parliament and other elected officials. This excludes royalty and His Majesty's deputy, the Lord Lieutenant of Surrey, who take precedence over the Mayor.

Local authorities that have been granted Borough status by the Crown have no more powers than District Councils, but the Chair and Vice-Chair of Borough Councils have the right to be styled "Mayor" and "Deputy Mayor". The Mayor represents the Borough at all civic ceremonial events. They will wear the Chain and Badge of Office but on some occasions may wear the Badge of Office on a ribbon. It is the Badge that is the symbol of their authority.

The Mayor also chairs full meetings of the Council and conducts the meeting in a fair and impartial manner. They are formally appointed to the Office at the first meeting of the Council in the Municipal Year. As Mayor, they cannot be a Member of the Cabinet, although they may be a Member of any of the Council's committees but only in their capacity as an ordinary Member of the Council.

The Mayor always has precedence in Surrey Heath Borough, except in the presence of His Majesty The King or his representative.



During any speeches, the presence of the Mayor of the Borough Council should be acknowledged first: e.g. The Worshipful Mayor of Surrey Heath Borough Council. Precedence should also be noted when asking the Mayor and other guests to perform duties, e.g. the laying of wreaths.

If a Mayor or Chairman is attending any event within the Surrey Heath Borough, they should first seek our Mayor's permission before wearing chains.

