



Pre-Submission Surrey Heath Local Plan (2019 – 2038): Regulation 19

## Statement of Representation Procedure and Availability of Documents (incorporating the Statement of Fact)

Town and Country Planning (Local Planning (England) Regulations 2012 (as amended):  
Regulation 19: Publication of Local Plan

### **Title of Document**

The title of the document that is subject to Publication and which the local planning authority intends to submit to the Secretary of State is: Pre-Submission Surrey Heath Local Plan 2019 – 2038: (Regulation 19).

### **Subject Matter**

The Pre-Submission Surrey Heath Local Plan 2019-2038: (Regulation 19) (the Pre-Submission Local Plan) sets out the long-term vision and strategy for the level and location of new development in Surrey Heath Borough, including new homes, over the period up to 2038. It sets out how new development will be sustainably accommodated whilst protecting important environmental assets. The Pre-Submission Local Plan contains planning policies and site allocations which will be used to determine planning applications in the Borough.

### **Area Covered**

The Pre-Submission Local Plan covers the whole of the administrative area of Surrey Heath Borough.



## Period of Publication for Representations

Representations are invited on the Pre-Submission Local Plan between **12:00 noon Wednesday 7th August and 12:00 noon Friday 20th September 2024**. No representations will be considered after this time/date.

## Document Availability

Between the dates above, copies of the Pre-Submission Local Plan and supporting documents, including the representation form, will be:

- Available to view via the [New Local Plan webpage on the Surrey Heath Borough Council website](#)
- Available for inspection during normal opening hours at the locations listed below:

### Surrey Heath Borough Council Offices

Address: Surrey Heath House, Knoll Road, Camberley, GU15 3HD

Opening times: Monday to Friday 9am to 1pm for face-to-face visits.

### Bagshot Village Community Library

Address: High Street, Bagshot, GU19 5AH.

Opening times: Monday, Tuesday, Wednesday, Friday – 2pm until 5pm; Thursday and Saturday – 10am until 1pm.

[Visit the Bagshot Village Community Library webpage on the Surrey County Council website \(external link\)](#)

### Camberley Library

Address: Knoll Road, Camberley, GU15 3SY.

Opening times: Monday, Wednesday, Thursday Friday – 9:30am until 5:30pm; Tuesday – 9:30am until 7pm; Saturday – 9:30am until 5pm.



[Visit the Camberley Library webpage on the Surrey County Council website \(external link\)](#)

### **Frimley Green Library**

Address: Beech Road, Frimley Green, Camberley, GU16 6LQ.

Opening times: Tuesday, Thursday, Friday - 10am until 1pm and 2pm until 5pm.

[Visit the Frimley Green Library webpage on the Surrey County Council website \(external link\)](#)

### **Lightwater Library**

Address: 83A Guildford Road, Lightwater, GU18 5SB.

Opening times: Tuesday and Friday - 10am until 1pm and 2pm until 5pm; Saturday – 10am until 1pm.

[Visit the Lightwater Library webpage on the Surrey County Council website \(external link\)](#)

### **Bisley Parish Council**

Viewing by appointment with the Parish Clerk at Bisley Parish Pavilion

Telephone: 07917 417957

[Visit the Bisley Parish Council website \(external link\)](#)

### **Chobham Parish Council**

Address: Parish Pavilion, Chobham Recreation Ground, Station Rd, Chobham, GU24 8AJ

Opening times: Mondays, Wednesdays and Thursdays 9:30am to 4:00pm

[Visit the Chobham Parish Council website \(external link\)](#)

### **West End Parish Council**

Address: The Sports Pavilion, Benner Lane, West End, GU24 9JP



Opening times Monday to Thursday 8:30am to 5pm

[Visit the West End Parish Council website \(external link\)](#)

## Windlesham Parish Council

Address: The Council Office, The Avenue, Lightwater, GU18 5RG

Opening times: Monday – Friday 9:00am – 13:00 pm (open access) & 13:00 – 16:00  
by appointment only

[Visit the Windlesham Parish Council website \(external link\)](#)

Please note the opening times may be subject to change and should be checked before attending.

Paper copies of the Pre-Submission Local Plan can be requested for a charge, from the Planning Policy team at Surrey Heath Borough Council by telephoning 01276 707100 or emailing [planning.consultation@surreyheath.gov.uk](mailto:planning.consultation@surreyheath.gov.uk).

## Making a Representation

Representations must be provided in writing. The preferred method is through the online [consultation portal](#) or on the Council's Regulation 19 representation form. Please note that anonymous responses will not be accepted.

Further information on making representations and the Pre-Submission Local Plan publication can be found on the [New Local Plan webpage on the Surrey Heath Borough Council website](#) and [consultation portal](#). Hard copies of the representations form are also available from the locations above. Representations can be emailed to: [planning.consultation@surreyheath.gov.uk](mailto:planning.consultation@surreyheath.gov.uk), or posted or hand delivered to:

Planning Policy and Conservation  
Planning Services  
Surrey Heath Borough Council



Surrey Heath House  
Knoll Road  
Camberley  
Surrey, GU15 3HD

Please note that copies of the comments received will be available for the public to view and cannot be treated as confidential. Data will be processed and held in accordance with the Data Protection Act 1998. Further information on how we handle your data can be found via the [Privacy webpages on the Surrey Heath Borough Council website](#).

Representations at this stage should only be made on the legal and procedural compliance of the Pre-Submission Surrey Heath Local Plan, the soundness of the Pre-Submission Local Plan and whether the Pre-Submission Local Plan is in conformity with the Duty-to-Cooperate. Guidance notes have been prepared to help you make representations and these can be viewed on the Local Plan webpage.

When making your representations you can be asked to be notified of the following:

- the submission of the Local Plan for independent Examination;
- the publication of the Inspector's recommendations;
- the adoption of the Surrey Heath Local Plan.

All representations received within the statutory consultation period will be submitted to the Secretary of State, who will appoint an Inspector to carry out an independent examination of the Plan.



## Further Information

For more information visit our [New Local Plan webpage on the Surrey Heath Borough Council website](#), email us at [planning.consultation@surreyheath.gov.uk](mailto:planning.consultation@surreyheath.gov.uk) or contact the Planning Policy team on 01276 707100.

