

SURREY HEATH BOROUGH COUNCIL
ARTS & LEISURE SERVICE
SURREY HEATH HOUSE, KNOLL ROAD, CAMBERLEY, SURREY, GU15 3HD
CONDITIONS OF HIRE FOR ALL SPORTS PITCHES 2009/2010

1. Bookings must be made at least 5 working days in advance of each fixture. All bookings are subject to confirmation in writing from the council.
2. If a cancellation is received within 3 working days of a fixture NO CHARGE WILL BE MADE. If a cancellation is received later than 3 working days A CHARGE WILL BE MADE FOR THE PITCH.
3. Hirers will be required to sign the pitch reservation form prior to the start of the game. If the hirer is dissatisfied with the facilities or services provided they should comment accordingly on the pitch reservation form held by the groundsman, who should countersign it.
4. The Council reserves the right, at any time, to withdraw permission for a booking and to transfer bookings from one pitch to another.
5. Whilst every effort will be made to accommodate a Club or Hirer on the ground of their choice, the Council reserves the right to allocate pitches as it considers fit in the interests of 'fair wear and tear'.
6. Any question as to the fitness of the ground for play, will be decided by the duty groundsman on the day of play, unless a pitch has been previously cancelled from this office.
7. The privilege of using a pitch does not carry with it the right of exclusive use of any recreation ground..
8. Clubs are expected to leave the pitch and surrounds litter free at the end of the game.
9. ALL CLUBS ARE REQUIRED TO HOLD A CURRENT THIRD PARTY PUBLIC LIABILITY INSURANCE POLICY INDEMNIFYING THE COUNCIL AGAINST ALL CLAIMS – TO THE SUM OF £5,000,000 IN CONNECTION WITH THE HIRING OF THE FACILITY. Proof of holding such a policy must be produced at least seven days prior to the first booking and at any time thereafter as requested in writing.
10. No responsibility will be accepted by the Council for any injury sustained by any player or official due to the condition of the pitch and bookings are only accepted on this understanding. It is therefore in the Club's own interest to arrange appropriate insurance cover for its players and officials.
11. For bookings or cancellations please contact Joanna or Nicola on 01276 707162 or 707597, Monday to Friday.
12. Please give a daytime telephone number and name in case we should need to contact the hirer for cancellation, or any other reason.
13. Pitches will normally be available as follows:
Football/Rugby without Cricket Outfield
 - 1st Saturday in September until the last Sunday in April (inclusive)
Football/Rugby with Cricket Outfield
 - 1st Saturday in September until first Sunday in April (inclusive)
Cricket
 - 1st Saturday in May until last Bank Holiday in August (inclusive)
14. Present charges inclusive of VAT are shown below:

CRICKET	£	FOOTBALL/RUGBY	£
Net hire	17.50	Pitch – Adult	57.50
Pitch – Adult evening	50.00	Pitch – Under 18	27.50
Pitch – Under 18 evening	20.00	Pitch – (Mini Under 12) – P/Match	17.00
Pitch – Adult afternoon & evening	57.50	Changing Room & Showers - Adult	22.00
Pitch – Under 18 afternoon & evening	22.00	Changing Room & Showers - Junior	19.00
Changing Rooms & Showers – Adult	22.00	Changing Room only - Adult	16.00
Changing Rooms & Showers – U 18's	19.00	Changing Room only - Junior	16.00
Changing Room only – Adult	16.00		
Changing Room only - Junior	16.00		

The Council reserves the right to vary and charge without prior notice.

Leigh Thornton
Green Space Manager.