



'leading for tomorrow'

Surrey Heath Borough Council

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**COUNCIL TAX
SINGLE PERSON
DISCOUNT
APPLICATION
FORM**

FULL NAME:

ADDRESS:

TELEPHONE NUMBER:

EMAIL ADDRESS:

**COUNCIL TAX
ACCOUNT NUMBER:**

If you are claiming discount because someone has left your property please provide the following information –

NAME (person vacating):

THEIR FORWARDING ADDRESS:

Does the person intend to return to the property? Yes or No

A discount is not applicable if you are living alone because a member of your family is temporarily working away from home, or has been called away for some reason. If you wish for further advice please contact us on 01276 707176.

Are there any other residents currently living in the property who will become 18 within the next twelve months? If so please provide the following information.

Name	Relationship to you (e.g. partner, lodger, or dependant)	Date of birth

DATE YOU WISH TO CLAIM SINGLE PERSON DISCOUNT FROM:

DECLARATION

If you provide information on this application form that you know to be false with a view to obtaining a financial benefit (i.e. reduction in your Council Tax) to which you are not entitled to, you may be subject to prosecution under the Theft Act 1968.

If your circumstances change and you are no longer entitled to a discount you are obliged to notify Surrey Heath Borough Council within 21 days of the date of change. Failure to do so could subject you to a penalty of £50.

Signed

Date

Name in BLOCK CAPITALS