

Planning Enquiry Form

To find out if you need Planning Permission please complete this form – using black ink



Name:

Address:

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.....

Post Code: Telephone No.

.....

Address of proposed development (if different from above)

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Description of proposed works

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.....

Signed: Dated:

This form is about Planning Permission only and advice about Building Regulations should be sought from the Building Control Section at the above address or Telephone 01276 707223

About Your Home

1. Is it semi detached or detached
terraced
within a block of flats

Please complete Questions 2, 3 and 4 if you wish to build an extension or erect an outbuilding.

2. Has your property ever been extended since it was first built (with out without planning permission)?

Yes No

If Yes

What are the sizes of the existing extension, when measured externally? (please state in metres)

Extension (e.g. Bedroom)	Length	Width	Height		
			To ridge	To eaves	If flat roof

3. Has any outbuilding been erected within the curtilage since your property was first built?

Yes No

If Yes

What are the sizes of the outbuilding(s)? (please state in metres)

Outbuilding (e.g. Garage)	Length	Width	Height			Distance from the house
			To ridge	To eaves	If flat roof	

About the Proposed Works

4. What is the size of the proposed extension/outbuilding, when measured externally?
(please state in metres)

Length	Width	Height to ridge	Height to eaves	Height if flat roof

Will the extension/outbuilding be higher than the existing building?

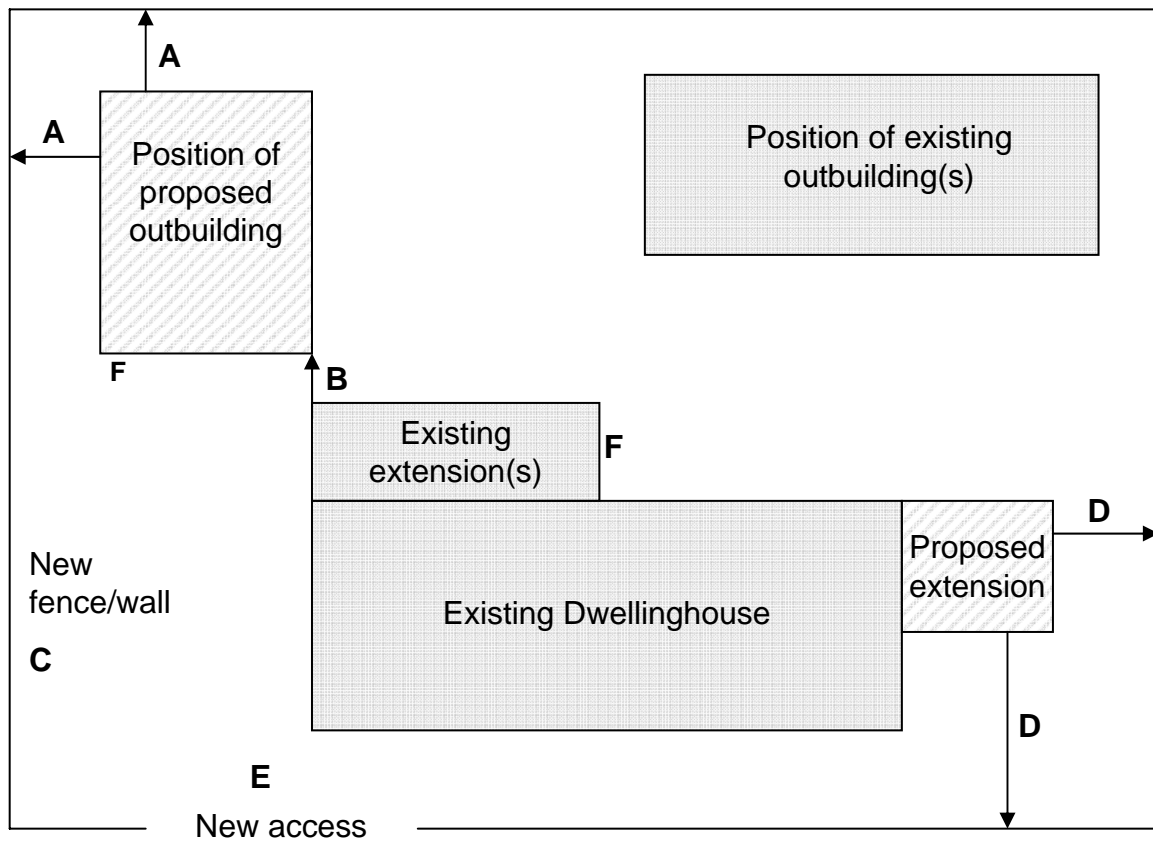
Yes

No

Your Sketch Plan

Please provide a sketch plan like the example on the following page illustrating all the details shown.

Example Sketch Plan



Indicate road/footpath

Please use metric measurements

- A. Distance between proposed outbuilding and the property boundaries
- B. Distance between proposed outbuilding and the existing dwelling
- C. Position and height of boundary fence/wall (if one is proposed)
- D. Distance between proposed extension and the property boundaries
- E. Position of new access (if one is proposed)
- F. Position of any trees that may be affected

Once completed please send to the address shown below.

Head of Built Environment

Surrey Heath Borough
Council
Surrey Heath House
Knoll Road
Camberley
Surrey
GU15 3HD

Tel: 01276 707222

Fax: 01276 707218