



'leading for tomorrow'

INFORMATION BULLETIN

ISSUE - November 2005 ②

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The following document contains reports for your information. If you would like any matters to be raised at the next Executive or regulatory committee, one day's written notice should be given to the Head of Legal and Support Services (with a copy to Kathryn Coyne). Any matters must be raised within one calendar month of it being published in the Information Bulletin.

Produced by Legal and Support Services
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This report has been prepared in accordance with the Government's Code of Practice on the publication of information by local authorities about their handling of planning applications. It deals with the speed of decision making including the reasons why decisions on some applications are delayed.

Table 1 categorises those planning applications determined in the last two quarters 30th June 2005 and 30th September 2005.

Table 2 shows the number of applications outstanding at the end of the above two quarters.

Table 3 details those applications which have been in hand for more than 13 weeks at 30th September 2005.

The overall position for the quarters is summarised below:

	June	September
Applications in hand at beginning of quarter	267(256)	260(291)
Applications received during quarter	318(342)	302(327)
Applications determined/withdrawn during quarter	325(310)	221(383)
Applications in hand at end of quarter	260(288)	341(235)

Since a total in the order of 1400 applications is received each year, there will always be 250 or more in hand at the end of any quarter. The schedule also incorporates items deferred for determination until the resolution of outstanding matters. Last year's figures for the same quarters are shown in brackets.

Table 1

Number of decisions made during the quarters analysed by time taken from application to decision.

<u>CATEGORY</u>	<u>Not more than eight Weeks</u>		<u>Between eight week and thirteen weeks</u>		<u>More than thirteen Weeks</u>	
	June	September	June	September	June	September
<u>Major Development</u>						
Dwellings	0(0)	1(2)	4(5)	1(2)	9(8)	2(7)
Offices/ Research and Development/ Light Industry	0(1)	0(0)	0(0)	0(0)	0(1)	1(1)

<u>CATEGORY</u>	<u>Not more than eight Weeks</u>		<u>Between eight week and thirteen weeks</u>		<u>More than thirteen Weeks</u>	
	June	September	June	September	June	September
Heavy Industry/ Storage and Warehousing	0(0)	0(0)	0(0)	0(0)	0(0)	0(0)
Retail Distribution and Servicing	0(1)	0(0)	0(0)	0(0)	1(0)	0(0)
All other Major Developments	0(0)	0(0)	2(0)	0(1)	4(0)	19(2)
<u>Minor Developments</u>						
Dwellings	9(10)	4(12)	10(10)	5(12)	14(8)	8(6)
Offices/ Research and Development/ Light Industry	0(0)	0(1)	1(1)	2(1)	0(1)	1(1)
Heavy Industry/ Storage and Warehousing	0(1)	0(0)	0(0)	0(0)	1(0)	1(0)
Retail Distribution and Servicing	2(1)	0(1)	2(1)	0(0)	1(1)	2(1)
All Other Minor Developments	2(5)	3(13)	2(4)	2(6)	3(2)	5(3)
Minerals	0(0)	0(0)	0(0)	0(0)	0(0)	0(0)
Changes of Use	2(2)	0(4)	5(7)	0(4)	5(3)	2(1)
Householder Developments ¹⁴ 8(176)	133(169)	95(226)	37(24)	35(15)	5(4)	10(7)
Advertisements	15(7)	2(15)	4(0)	3(0)	0(1)	3(1)
Listed Building Consent to Alter/Extend	0(0)	0(0)	2(2)	0(0)	1(0)	0(0)
Listed Building Consent to Demolish	0(0)	0(0)	0(0)	0(0)	0(0)	0(0)
Conservation Area Consent	1(0)	1(0)	0(0)	1(1)	1(0)	1(0)
Others (not included above)	1(3)	0(3)	3(1)	0(0)	0(0)	0(1)

<u>CATEGORY</u>	<u>Not more than eight Weeks</u>		<u>Between eight week and thirteen weeks</u>		<u>More than thirteen Weeks</u>	
	June	September	June	September	June	September
Total of all Categories	165(200)	106(277)	72(55)	49(42)	45(29)	37(31)
TOTAL % OF ALL APPLICATIONS	58%(71%)	55%(79%)	26%(19%)	26%(12%)	16%(10%)	19%(9%)

Table 2

Total number of planning applications in hand and not yet decided/issued at the end of 30th June 2005 and 30th September 2005.

	June	September
Under eight weeks	190(233)	177(168)
Over eight weeks and under thirteen weeks	35(17)	81(34)
Over thirteen weeks	35(39)	83(33)
TOTAL	260(289)	341(235)

Table 3

List of Applications over 13 weeks old awaiting decisions at 30th June 2005

APPLICATION	LOCATION	OFFICER	REASON FOR TIME TAKEN
01/0181	Caesar (Unit 1) and Corinthian (Unit 2) Riverside Way	JB	Legal awaiting info from Applicant and planning
01/0651	Centurion Unit 6 Riverside Way Camberley	JB	Legal awaiting info from Applicant and planning
01/1026	Land at Nelson Way and Trafalgar Way Camberley	SJ	Awaiting completion of Legal Agreement
01/1239	Unit 4 & 7 Riverside Way Camberley	JB	Legal awaiting info from Applicant and planning
01/1321	1-10 Lawrence Way Camberley	SJ	Awaiting completion of Legal Agreement
03/0733	Higher Park Farm Halebourne Lane Chobham	SJ	Under consideration
04/0400	Land at the Ridgewood Centre Old Bisley Road Frimley	GH	Awaiting completion of Legal Agreement

APPLICATION	LOCATION	OFFICER	REASON FOR TIME TAKEN
04/0540	Land West of Park Street, East of Southern Road, North of Southwell Park Road and South of Upper Charles Street	IJ	Awaiting completion of Legal Agreement & potential call in under Shopping Direction 1993
04/0998	30 – 34 Cromwell Road Camberley	GH	Awaiting completion of Legal Agreement
04/1050	St. George's Court & 9 High Street Camberley Surrey	SJ	Awaiting completion of Legal Agreement
04/1266	Land at Mytchett Place Road Mytchett	RGF	Under consideration
04/1358	The White Hart 47 Guildford Road Bagshot Surrey	SJ	Under consideration
04/1393	Kelmstone Stud Philpot Lane Chobham Woking	SJ	Under consideration likely to be withdrawn
05/0028	Whitehill Farm Kings Ride Camberley Surrey	SJ	Under consideration
05/0036	423-437 London Road Camberley Surrey	GH	Under consideration
05/0090	Kelmstone Arabian Stud, Philpot Lane Chobham	SJ	Under consideration likely to be withdrawn
05/0120	Kingsclear Nursing Home Park Road Camberley	SJ	Under consideration
05/0157	26-30 Obelisk Way Camberley	NL	Under consideration
05/0172	Land at Ridgewood Centre Old Bisley Road Frimley	GH	Under consideration
05/0175	331 Guildford Road Bisley	SW	Under consideration
05/0177	2 Heather Ridge Arcade Camberley	RGF	Under consideration
05/0193	Land at 7 Greenhill Close Camberley	NL	Under consideration
05/0206	The Plant Centre Bagshot Road Chobham Woking	SJ	Under consideration
05/0210	Land off Deepford Cottage Ford Road Chobham Woking	SJ	Under consideration
05/0222	119 Gordon Road Camberley	SJ	Under consideration
05/0225	7 Prior End Camberley	IJ	Under consideration
05/0307	Land at the Ridgewood Centre Old Bisley Road Frimley Surrey	GH	Under consideration
05/0316	225A-229 Frimley Green Road Frimley Green	UNA	Unallocated

APPLICATION	LOCATION	OFFICER	REASON FOR TIME TAKEN
05/0317	6 Moorlands Road Camberley Surrey	GH	Awaiting completion of Legal Agreement
05/0346	The Barn at Pantiles 16 London Road Bagshot	NL	Under consideration
05/0358	Land at 17 Doman Road Camberley	CH	Awaiting completion of Legal Agreement
05/0373	24 Chertsey Road Chobham Woking	SA	Under consideration
05/0375	2 Buckingham Way Frimley Camberley	JBR	Under consideration
05/0403	Westcroft Park Windlesham Road Chobham	PGS	Under consideration
05/0419	Notcutts Nursery London Road Bagshot	SJ	Under consideration
05/0438	Hook Meadow Philpot Lane Chobham	RGF	Under consideration
05/0447	Lilly Research Centre Erlwood Manor London Road Windlesham	PJB	Under consideration
05/0450	Oaks Nursery Bagshot Road West End	UNA	Unallocated
05/0460	West End Garage 133-141 Guildford Road West End	SJ	Under consideration
05/0463	Land at Cedar Lodge St Catherines Road Frimley Green	GH	Awaiting completion of Legal Agreement
05/0480	West Road House 29 West Road and St. Kits 31 Upper Park Road Camberley	GH	Under consideration
05/0486	Country Business Centre White Cottage Farm Lucas Green Road	GH	Under consideration
05/0488	12 London Road Bagshot	SJ	Under consideration
05/0501	14 Coleford Bridge Road Mytchett Camberley	NL	Under consideration
05/0504	Junction of Guildford Road and A322 West End	SJ	Awaiting clarification of landowner issues
05/0545	82 Chobham Road Frimley Camberley	SCL	Under consideration
05/0546	Gordons School Bagshot Road West End	PGS	Under consideration
05/0547	Gordons School Bagshot Road West End	PGS	Under consideration

APPLICATION	LOCATION	OFFICER	REASON FOR TIME TAKEN
05/0548	Former Dera Site Chobham Lane Longcross Chertsey	AS	Under consideration
05/0552	Belfield Portesbery Road Camberley	SJ	Awaiting amended plans
05/0553	Coleford Farm and 107 Coleford Bridge Road Mytchett	GH	Under consideration
05/0564	Lovelands Farm Lovelands Lane Chobham	NL	Under consideration
05/0569	Land between 26 Tekels Park and 25 Castle Road Camberley	GH	Under consideration
05/0572	35 Guildford Road Bagshot	JB	Awaiting instruction from Applicant
05/0580	39 Mytchett Road Mytchett	UNA	Unallocated
05/0592	88-90 Guildford Road Lightwater	PGS	Under consideration
05/0596	108-110 London Road Bagshot	UNA	Unallocated
05/0598	Merrywood off London Road Windlesham	SCL	Under consideration
05/0602	19 Spruce Drive Lightwater	RGF	Under consideration
05/0609	228 Frimley Green Road Frimley Green Camberley	UNA	Unallocated
05/0616	Frimley Park Hospital Portsmouth Road Frimley Camberley	SJ	Awaiting information on badgers
05/0620	4-8 Oakley Road Camberley	UNA	Unallocated
05/0621	Land at Lake House and Weston House Butler Road Bagshot	SW	Under consideration
05/0626	Gordon Service Station 87 Guildford Road West End Woking	UNA	Unallocated
05/0636	Hobbits Lucas Green Road West End Woking	PGS	Under consideration
05/0637	Land at Lake House and Weston House Butler Road Bagshot	SW	Under consideration
05/0639	Flexlands Farmhouse Station Road Chobham	PGS	Under consideration
05/0641	1 Little Heath Road Chobham	SJ	Under consideration
05/0647	109-111 Frimley Road Camberley	NL	Under consideration
05/0648	14 Kings Road West End Woking	NL	Under consideration
05/0650	Bridge Cottage Overton and The Willows Salisbury Terrace Mytchett	NL	Under consideration

APPLICATION	LOCATION	OFFICER	REASON FOR TIME TAKEN
05/0651	The Square 57-61 Guildford Road Lightwater	NL	Under consideration
05/0654	Old Rectory Cottage Grove Cross Road Frimley	UNA	Unallocated
05/0660	Land at 199 Guildford Road Bisley	PGS	Under consideration
05/0661	87 Old Bisley Road Frimley	NL	Under consideration
05/0665	Leander House Shrubbs Hill Chobham	SCL	Under consideration
05/0666	15 Victoria Avenue Camberley	GH	Under consideration
05/0668	23 High Street Bagshot	PGS	Under consideration
05/0672	61 Salisbury Grove Mytchett	UNA	Unallocated
05/0675	94 Chertsey Road Chobham	PGS	Under consideration
05/0679	Land at Lyon Way Frimley	UNA	Unallocated

BENEFIT STATISTICS

November 2005②/2

Caseload

No. of benefit claimants - 3041

No. of LIVE Housing Benefit/Council Tax Benefit claims - 5039

No. of application forms received in month - 143

PI's

Average days to process C of C's - 13 days

Average no. of days to process NEW claims - 31 days

% of NEW claims processed within 14 days of completion - 91%

% of ALL claims assessed within 14 days - 91%

% of NEW Rent Allowance claims paid on time - 92 %

% of overpayments recovered since start of year - 30 %

Outstanding Work

Total no. of items for processing - 304

Oldest Work - 20/10/2005

Overpayments

Value of overpayments raised in Sep 05 - £21,296

Value of rewards claimed for month - £1,585

Cumulative total of rewards for year - £11,520

Expenditure to date

Housing Benefit expenditure to date - £4,979,219

Council Tax Benefit expenditure to date - £2,264,455

HOMELESSNESS ACTIVITY

November 2005②/3

Homelessness Activity July - September 2005

Homelessness Decisions

The Council is required to make enquires into applications from homeless households to establish the duty that is owed to them. In the quarter July/September 2005 the Council issued 31 decisions, the outcomes of which are recorded below (Table 1):

Table 1

Decision	Duty	Number of applications
Eligible, unintentionally homeless and in priority need (known as statutory homeless or the full housing duty)	To provide accommodation	12
Eligible, homeless, in priority need but intentionally so (i.e. had lost their accommodation through their own action or inaction)	To provide temporary accommodation for a short time to allow them to secure alternative accommodation, as well as advice and assistance to help them do this	10
Eligible, homeless but not in priority need	To provide individual advice and assistance to help find alternative accommodation	3
Eligible but not homeless	General advice	6
Not eligible	No duty	0
Total Decisions		31

The reasons that the 12 households were accepted as having a “priority need” for accommodation are detailed in table 2.

Table 2

Reason for priority need	Number of households
One dependent child	8
Two dependent children	1
Three or more dependent children	1

Reason for priority need	Number of households
Where a household member is pregnant and there are no the dependent children	0
16/17 year old applicants	1
18/20 year old applicant formerly in "care"	0
Homeless in an emergency (e.g. flood)	0
Old age	0
Physical disability	1
Mental illness or handicap	0
Other special reason (e.g. severe medical condition)	0
Vulnerable due to having been on care	0
Vulnerable due to having been in custody/on remand	0
Vulnerable due to having served in HM Forces	0
Vulnerable having fled their home because of violence/threats	0
Total	12

The Council also collects data on how applicants who have been accepted as homeless lost their last settled accommodation and this is detailed below:

Table 3

Reason for loss of last settled accommodation	Number of households
Parents no longer willing or able to accommodate	2
Friends/ Other relations unwilling or able to accommodate	3
Relationship breakdown (Non-violent)	0
Violent relationship breakdown, with partner	1
Violent breakdown of relationship involving associated person	0
Racially motivated violence	0
Other forms of violence	0
Racially motivated harassment	0
Other forms of harassment	2
Mortgage arrears	1
Local authority rent arrears	0
Housing Association rent arrears	0
Private sector rent arrears	0
End of an Assured Shorthold Tenancy	2
Other loss of private rented accommodation	0
Required to leave National Asylum Support Service Accommodation	0
From institution or care (e.g. hospital, residential home, prison, etc)	0
Other	1
Total households	12

The Council continues to have a housing duty to those accepted as statutory homeless until it is brought to an end in a prescribed way. 26 household's duty came to an end in the quarter and the reasons how are detailed in Table 4.

Table 4

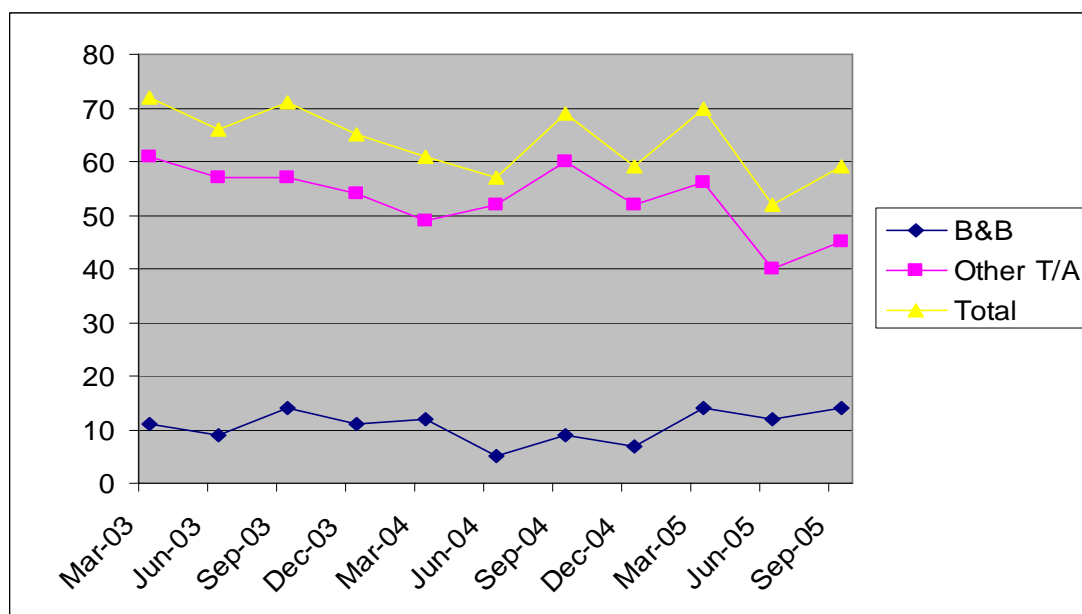
Households leaving homelessness accommodation	Number of households
Ceased to be eligible	0
Intentionally homeless from temporary accommodation	0
Accepted an offer from the Housing Register	24
Refused an offer from the Housing Register	1
Voluntarily ceased to occupy accommodation	1
Total households	26

At 30th September 2005 the Council had 59 households in temporary accommodation. Table 5 breaks this down by accommodation type and Chart 1 puts the figures in the context of the last two years.

Table 5

Type of Temporary Accommodation	No. of households	Of which are families with dependent children or a pregnant woman
Bed and Breakfast (Shared)	7	0
Bed and Breakfast (self-contained)	7	7
Purpose built (e.g. Lawrence Lodge, Camberley, Connaught Court, Bagshot, and Darwin Court, Camberley)	38	17
Private sector leased by a Registered Social Landlord	1	1
Private sector leased by Surrey Heath Borough Council	1	1
Woman's Refuge	0	0
Other accommodation	1	1
Homeless at Home	4	4
Total	59	31

Chart 1



Of the 7 households in shared bed and breakfast accommodation at the end of the quarter none had children or contained an expectant mother, and no family containing children or an expectant mother spent longer than 6 weeks in shared B&B during the quarter. This meets the Government's Bed and breakfast target.

Housing Register Update

With effect from 1st April 2005 the Joint Housing Register came into operation combining the Council's Housing Register and Peerless Housing Group's Transfer and Housing List. This means that everyone looking for a move into or between housing association tenancies is now assessed in the same way. This brings greater transparency to the letting of social rented homes in the Borough and is the first step in introducing Choice Based Lettings.

Between 1st July and 30th September 2005 106 households were re-housed in housing association tenancies.

In the same period 234 new applications were received.

PLANNING APPEALS

November 2005②/4

1) New Appeals Notified to the Council

A) New Planning Appeals Table:

Ref	Site	Proposal	Appeal
2004/1434	Langshot Farm, Gracious Pond Road, Chobham	Erection of rear/side extension, rear conservatory extension and porch 70 side elevation.	Written

Ref	Site	Proposal	Appeal
2005/0114	Woodpeckers, 14 High View Road, Lightwater	Erection of one 2/3 storey dwelling.	Written
2005/0018	Eastlea Court, 20 Westerdale Drive, Frimley	Erection of 3x3 storey buildings comprising of 23 apartments and the erection of 23 garages in five blocks. Alterations to an access onto Westerdale Drive following demolition of existing house and outbuildings.	Inquiry
2004/1391	95-97 London Road, Camberley, Surrey	Demolition of 2 houses and closure of 3 accesses. The erection of a block of 12x2 bedroom flats, basement parking, landscaping and amenity space. Alterations to remaining access.	Inquiry
2005/0146	22 Crawley Hill, Camberley, Surrey	Erection of a two storey building with accommodation in the roof comprising 21 apartments with parking, following demolition of the existing dwelling.	Hearing
2005/0568	Lanza and Portesbery, Portesbery Road	Demolition of existing buildings and the erection of six semi-detached dwellings.	Written
2005/0570	Cambria, Brooklawn and Sunmmerplace, Middleton Road, Camberley	Demolition of 1 dwelling and garage. The erection of a 2-storey building with accommodation in the roof, 11x2 bedroom flats, and under-croft parking. Plus, one single storey dwelling with accommodation in the roof, 1x4 bedrooms. 21 parking spaces in total.	Inquiry
2005/0401	4 & 5 Tekels Way, Camberley	Demolition of existing dwellings and replacement with 2x detached dwellings and 6x semi-detached dwellings.	Written
2005/0673	Tudor House, Windlesham	Erection of 2x3-storey detached buildings with accommodation in the roof, comprising of 14x2 bedroom flats with associated parking and access onto London road following demolition of exiting building.	Written
2005/0095	112 Frimley Road, Camberley	Change of use from an existing ground floor artwork printing business to an A3 use as a fish and chip shop. There erection of an extraction fan vent to the rear of the premises.	Written
2005/0175	Fox Garage, 331 Guildford Road, Bisley	Erection of 18x1 bedroom flats and 14x2 bedroom terraced houses with car parking and a revised access highway improvement. This follows demolition of the motor showroom and workshops.	Written

Ref	Site	Proposal	Appeal
2005/0808	Eastlea Court, 20 Westerdale Drive, Frimley (No 2)	Erection of 3x2 storey buildings with accommodation in the roof, comprising of 20 apartments and associated parking. Alterations to existing access onto Westerdale Drive, following demolition of existing house and outbuilding.	Inquiry
2005/0235	The Old Haveli, Guildford Road, Lightwater	Alterations to existing single storey and part two-storey living accommodation to rear of post office to provide new two-storey living accommodation	Written
2005/0717	27-47 & 34-38 Station Road, Frimley	The erection of 20 houses in 5 terraces and the erection of 44 flats in three blocks, together with an access road and car park. This will involve the demolition of all existing buildings.	Inquiry
2005/0818	26 Portsmouth Road, Camberley	A detached two storey building with additional accommodation in the roof space to comprise 9 two bedroom flats with associated parking and access, following demolition of existing building.	Written
2005/0807	134-136 London Road, Bagshot	Demolition of existing building and residential development to provide for 12x2 bedroom apartments, 3x3 bedroom houses and 2x4 bedroom houses with associated parking	Written
2005/0754	206-208 Upper Chobham Road	Demolition of existing dwellings and the erection of 20x 2 bedroom apartments in 2 buildings with associated parking.	Inquiry
2005/0478	89 Gordon Road	Erection of a three storey building to comprise 7x2 bedroom and 4x1 bedroom flats with associated parking and access onto park street, following demolition of the existing dwelling.	Written
2005/0458	Field 2100, Bonds Drive, Pennypot Lane	Continued use of land as year round quarters for travelling showpeople, six pitches for a temporary period of three years.	Inquiry

B) Number of Appeals Received:

		<u>August 2005 – to date</u>	
Written Representations		11	(0)
Public Inquiry		7	(0)
Informal Hearing		1	(0)
Enforcement Notice Appeals		0	(0)

(The figures in brackets are for the same period last year.)

C) Appeal Decisions

Ref	Site	Proposal	Appeal	Decision
2004/1434	74-76 Longmeadow, Camberley, Surrey GU16 8RJ	Erection of 2 x two-storey buildings, with accommodation in the roof, comprising of a total of 10 apartments and a two-storey building to comprise two apartments with associated car parking and access onto Longmeadow, following demolition of existing.	Written	Dismissed
2004/1375	Langshot Farm, Gracious Pond Road, Chobham, Surrey, GU24 8HJ	Erection of rear/side extension, rear conservatory extension and porch 70 side elevation.	Written	Dismissed
2005/0048	21-31 Gresham Way, Frimley Green, Camberley, Surrey, GU16 6LZ	Variation to Condition 17 attached to outline planning permission, to enable alterations to moving vehicular access provision and visibility zones. Variation to condition 19, to provide reduced pedestrian intervisibility splays.	Written	Dismissed
2005/0022	71-73 Frimley Road and 76 The Avenue, Camberley, Surrey, GU15 3EN	Erection of a part 3 storey/part two storey building comprising 33 category II sheltered flats, a house manager's with associated communal facilities, landscaping and car parking with vehicular access onto Frimley Road following demolition of existing dwelling house.	Inquiry	Allowed
2004/1129	11 London Road, Bagshot Surrey, GU19 5HJ	Change of use from a petrol filling station and sales with car wash facility to car sales with private car wash facility for a max. 20 cars with associated planting and enhancement proposals.	Written	Dismissed
2005/0392	171 Macdonald Road Lightwater, Surrey, GU18 5UR	The erection of a single dwelling, modification of existing and associated garaging.	Written	Dismissed
2005/0114	Woodpeckers, 14 High View Road, Lightwater, Surrey, GU18 5YE	Erection of one 2/3 storey dwelling.	Written	Dismissed

Summary of Results of Appeals

	September 2005 - date
Appeals Allowed	1
Appeals Dismissed	6
Appeals Withdrawn	0