



'leading for tomorrow'

**INFORMATION BULLETIN
ISSUE – May 2006 ①**

ITEM	REPORT HEADING	CONTACT	CONTACT NUMBER (01276) AND E-MAIL	PAGE
1.	Naming of New Street	Jennie Ryton	707425 jennie.ryton@surreyheath.gov.uk	1
2.	Planning Appeals	Matt Grainger	707339 matt.grainger@surreyheath.gov.uk	2
3.	Benefits Monthly Stats	June Simpson	707119 june.simpson@surreyheath.gov.uk	3
4.	Consultation Documents	Jennie Ryton	707425 jennie.ryton@surreyheath.gov.uk	4
5.	Staff Monitoring – 30 April 06	Andrea Vincent	707403 andrea.vincent@surreyheath.gov.uk	5
6.	Atrium Update	Clive Allen	707250 clive.allen@surreyheath.gov.uk	6

The following document contains reports for your information. If you would like any matters to be raised at the next Executive or regulatory committee, one day's written notice should be given to the Head of Legal and Support Services (with a copy to Jennie Ryton). Any matters must be raised within one calendar month of it being published in the Information Bulletin.

Produced by Legal and Support Services
Contact: Jennie Ryton
01276 707425
jennie.ryton@surreyheath.gov.uk

Authority to determine the names of new highways has been delegated to the Head of Built Environment, after consultation with the Economy and Environment Portfolio Holder and appropriate ward councillors (St Michaels). Royal Mail is consulted en route to ensure that the proposed name does not clash with existing street names in the vicinity.

The following new street name has been agreed.

- **Yorktown Way** – A new link road between the A30 London Road in the vicinity of Laundry Lane to Tuscan Way.

1) New Appeals Notified to the Council

A) New Planning Appeals Table:

Ref	Site	Proposal	Appeal
SU/2006/0030	Fenns Farm Riding School Fenns Lane, West End, Woking, Surrey, GU24 9QF	ALTERATIONS & CONVERSION OF EXISTING STORAGE BUILDING TO PROVIDE GROOMS QUARTERS FOR USE & OCCUPATION AS A PART OF FENNS FARM RIDING SCHOOL	Written procedure

B) Number of Appeals Received:

		<u>From 1st March to date</u>		
Written Representations		1		
Public Inquiry		0		
Informal Hearing		0		
Enforcement Notice Appeals		0		

C) Appeal Decisions

Ref	Site	Proposal	Appeal Decision
SU/2005/0807	134 & 136 London Road, Bagshot, Surrey	THE DEMOLITION OF EXISTING BUILDING AND RESIDENTIAL REDEVELOPMENT TO PROVIDE FOR 12 X 2 BEDROOM APARTMENTS, 3 X 3 BEDROOM HOUSES AND 2 X 4 BEDROOM HOUSES WITH ASSOCIATED PARKING.	Dismissed

Summary of Results of Appeals

		<u>From 1st March 2006</u>		
Appeals Allowed		0		
Appeals Dismissed		1		
Appeals Withdrawn		1		

April 2006

Caseload

No. of benefit claimants – 3166

No. of LIVE HB/CTB claims – 5104

PI's

Average days to process C of C's – 16 days

Average no. of days to process NEW claims – 42 days

% of NEW claims processed within 14 days of completion – 67%

% of ALL claims assessed within 14 days – 70%

Claims paid on time – 86%

Outstanding Work

Total no. of items for processing – 769

Oldest Work – 24/01/2006

Expenditure to date

HB expenditure to date - £678,946

CTB expenditure to date - £2,458,489

J.Simpson

05/05/06

This report has been prepared to assist Councillors by identifying current Consultation Papers, which may affect the Council, its services and its residents.

- A Respect Standard for Housing Management:-A Consultation Paper -Consultation period 12 April to 21 June 2006.
- Proposed Amendments to the Central List Regulations: National Non-domestic Rates and Local Loop Unbundling - The original December 2005 consultation plus a summary of responses, published 19 April 2006. The initial consultation period of 2 December 2005 to 26 January 2006 has now been extended to 31 March 2008.
- Operational Assessment of Service Delivery: Consultation Paper - Consultation period 6 April to 16 June 2006.
- FiRe Control Governance Arrangements: Consultation on Detailed Proposals - Consultation period 22 March to 14 June 2006.
- Revision of Right to Manage: Consultation - Consultation period 29 March to 24 May 2006.
- ODPM Evidence and Innovation Strategy 2005-08: Consultation Paper - Consultation period March 21 to 9 June 2006.
- Listed Buildings Casework: A consultation paper - Consultation period March to 24 May 2006.
- Definition of the term 'gypsies and travellers' for the purposes of the Housing Act 2004 - Consultation period from 2 February 2006 to 28 April 2006.
- Revising the Model Standards for Park Homes: Consultation Paper on revised standards and guidance - Consultation Period from 16 December 2005 to 13 April 2006.

Established Posts and FTE Headcount at 30 April 2006												
			ALLOWED FOR IN BUDGET			H R RECORDS					For Information only	
			A	B	C						I	
			2006/07 Budget	Additional/ Deleted Posts	2006/07 Revised Budget						Permanent Staff In Post 30/04/2006 Actual H/C	
			01/04/06		*							
			FTE's	FTE's	FTE's	Minute Ref./Additional Info.	30/04/2006		(D-E) Permanent Staff	Fixed Term Contracts (FTC)		Agency Staff
							FTE's	FTE's	FTE's	FTE's	FTE's	
STRATEGIC MANAGEMENT: SMO			9.5	0.0	9.5		9.5	1.0	8.5	0.0	0.0	9
CHIEF EXECUTIVE												
STRATEGY & POLICY: CSP			8.5	0.0	8.5		8.5	0.5	8.0	0.0	0.0	9
CUSTOMER RELATIONS : CCR			24.3	-1.0	23.3	Elect. Forms Project Officer	23.3	3.0	20.3	0.0	1.0	21
INFO. & COMM.TECH.:CCT			19.9	1.0	20.9	Elect. Forms Project Officer	19.9	1.0	18.9	0.5	0.0	19
			52.7	0.0	52.7		51.7	4.5	47.2	0.5	1.0	49
CUSTOMER SERVICES												
BUILT ENVIRONMENT: DBE			41.0	0.0	41.0		40.8	11.5	29.3	2.0	0.0	31
COMMUNITY SERVICES: DCS			49.9	0.0	49.9		50.4	8.1	42.3	0.5	3.0	54
ENV.SERVICES: DES			36.4	0.0	36.4		35.9	1.0	34.9	0.5	0.0	37
LEISURE SERVICES - DLS			15.5	0.0	15.5		15.5	0.8	14.7	0.0	0.5	17
THE CAMBERLEY THEATRE: DCA			10.8	0.0	10.8		10.8	0.0	10.8	0.0	0.0	11
			153.6	0.0	153.6		153.4	21.4	132.0	3.0	3.5	150
CORPORATE SERVICES												
AUDIT: EAU			7.5	0.0	7.5		7.5	0.0	7.5	0.5	0.0	10
FINANCE: EFR			29.4	0.0	29.4		30.6	8.0	22.6	0.0	5.0	26
LEGAL & SUPPORT SERVICES: ELG			36.1	0.0	36.1		36.1	4.4	31.7	2.0	3.0	33
			73.0	0.0	73.0		74.2	12.4	61.8	2.5	8.0	69
Service Improvement Team/Re-organisation							0	0	4.6	4.6	0.0	6
			288.8	0.0	288.8		288.8	39.3	254.1	10.6	12.5	283
							F.T.E's					
*Includes FTC's which may be part year only and not included within the Permanent Establishment List						Current Staff (Column F)	254.1					
						Fixed Term Contracts (Column G)	10.6					
						Agency Staff (Column H)	12.5					
							277.2					
Please Note: The people seconded to the Service Improvement Team, Scripting roles and interim structures have previously been shown in their substantive roles However, these members of staff are now shown in their seconded roles and are not being included in Column A.												

Demolition of the properties on Park Street which are part of the development site are well underway and progressing satisfactorily. A few minor glitches have occurred and these have been responded to quickly and positively by Wooldridge, the Council's contractors.

The Road Closure Order with the corrected wording has been advertised and the consultation period closes on 15th May 2006. Crest Nicholson have held meetings with many of the objectors who commented upon the initial RCO.

Crest Nicholson are continuing to secure tenants for the scheme and will be announcing who has signed upto the scheme in due course.

Regular meetings of the Liaison Forum continue to be held.