



'leading for tomorrow'

INFORMATION BULLETIN

ISSUE:- June 2005 ①

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1.	Insurance Reserve Fund - Monitoring Statement 2004/05	Chris Dunning	707257 chris.dunning@surreyheath.gov.uk	1
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3.	Contingency Budget - Usage	Judith Walmsley	707319 judith.walmsley	3
4.	Community Fund Grants	Jayne Boitoult	707464 jayne.boitoult@surreyheath.gov.uk	4
5.	Road Closures	Frances Moody	707326 frances.moody@surreyheath.gov.uk	5
6.	Parish Council Representative on the Standards Committee	Louise Fleming	707335 louise.fleming@surreyheath.gov.uk	5

The following document contains reports for your information. If you would like any matters to be raised at the next Executive or regulatory committee, one day's written notice should be given to the Head of Legal and Support Services (with a copy to Frances Moody). Any matters must be raised within one calendar month of it being published in the Information Bulletin.

Produced by Legal and Support Services
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**INSURANCE RESERVE FUND - MONITORING
STATEMENT 2004/05**

June 2005①/1

Expenditure approved under the Scheme of Delegation of Functions to Officers (Paragraph (g) 79 September 2000) minute 0270 of Resources Committee 25th September 2000 refers.

			Balances as at 1 April 2004	£
			MMI Set Aside	110,000 CR
			Risk Management	230,328 CR
Scheme	Approvals in 2004/05	Actual Spend in 2004/05	TOTAL	340,328 CR
	£	£		
Expenditure				
Office Furniture (VDU Workstations) Surrey Heath House – revenue implications of capital programme spend – minute 0647 refers – Bfwd 00/01	5,754	5,815		
Security systems Surrey Heath House – revenue implications of capital programme spend – minute 0581 refers – Bfwd 00/01	2,356	2,381		
Replacement of 100 chairs – Bfwd 03/04	7,957	3,219		
New Cupboards – Finance (H & S)	2,000	949		
			Spend for 2004/05	12,364DR
Income				
Allocated Interest		16,413 CR		
Excess Balance		8,700 CR		
Car Loans Adjustment		28 CR		
			Income for 2004/05	25,141 CR
			Balance at 31 March 2005	353,105 CR

Commitments in 2005/06

			Balances as at 1 April 2005	£
			MMI Set Aside	110,000 CR
			Risk Management	243,105 CR
Scheme	B/fwd Approvals in 2005/06		TOTAL	353,105 CR
	£	£		
Expenditure				
Office Furniture (VDU Workstations) Surrey Heath House – revenue implications of capital	6,120*			

programme spend – minute 0647 refers – Bfwd 00/01				
Security systems Surrey Heath House – revenue implications of capital programme spend – minute 0581 refers – Bfwd 00/01	2,506*			
Light Water Country Park – CCTV Installation. Bfwd from 2003/04	8,000			
Replacement of chairs Bfwd from 2003/04	4,738			
				21,364 DR
<u>Estimated Accounting Adjustments</u>				
Interest Allocation	15,750 CR			15,750 CR
		Estimated Balance	at 31 March 2006	347,491 CR

* Of the £237,491 retained balance within the Insurance Reserve Fund for Risk Management there is £64,931 available to cover new spend, as £122,420 on VDU Workstations and £50,140 on Security is set aside.

MMI Set Aside - £110,000 comprises a sum set aside in connection with the run down of Municipal Mutual Insurance and the potential contribution towards costs.

**REPAIRS AND RENEWAL FUND - MONITORING
STATEMENT**

June 2005①/2

<u>Summary Position</u>	<u>2004/05 Original Programme</u>	<u>2004/05 Expenditure as at 31 March 2005</u>
	<u>£000</u>	<u>£000</u>
	Cars	150,000
IT Equipment	332,000	252,907 (2)
Commercial Vehicles	48,000	8,653 (3)
Other Items	71,000	129,367 (4)
	<hr/>	<hr/>
	601,000	606,938

Expenditure for last 6 Month
Period

1 October 2004 - 31 March 2005

<u>Cars</u>		187,529
<u>Computers</u>		
PC Replacement Programme	38,312	
Network Replacement	61,170	
Peripherals Replacement	30,556	130,038
<u>Commercial Vehicles</u>		8,563
<u>Other Items</u>		
Arena Leisure Centre - Various Community Notice Boards	79,644	79,644
Total for last 6 months		405,864
add:		
Expenditure in year previously reported:		201,074
Total Expenditure for the 2004/2005 Year.		606,938

- (1) The expenditure total for the cars is overspent due to the invoice timing of our supplier and Two additional cars being purchased that were not in the original estimate.
- (2) The expenditure total for the IT Equipment is under spent due to replacement values being over - estimated and not all of the equipment detailed in the original estimated figure was actually replaced.
- (3) There is a delay in the replacement of the Dial a Ride Vehicle, which is now scheduled to be delivered in June 2005.
- (4) The Arena spend includes prior year approvals for expenditure, which have now been utilised.

CONTINGENCY BUDGET - USAGE

June 2005①/3

1. The Council approved a Contingency Budget of £18,000 for the financial year 2005/06 and the Chief Executive, after consultation, is authorised to spend from this

fund where the expenditure would exceed the approved budgets, or is for a matter where no approved budget exists.

2. The following expenditure has been approved:

<u>Subject</u>	<u>Reason</u>	<u>£</u>
Deposit for hire of marquee and associated items for Civic Reception in July.	Insufficient budget in the Civic Events Budget to meet these costs associated with a move to fewer but larger Mayoral functions.	853

3. To date £4,653 has been committed from the Contingency Budget and therefore £13,347 remains in the fund.

COMMUNITY FUND GRANTS	June 2005①/4
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Application No	Applicant	Purpose	Grant Value	Special condition
261	Frimley Cricket Club	Compound extension	£1,938.75	None
262	Windlesham & Camberley Camera	New digital camera equipment & projector.	£2,000.00	None
263	St Johns Ambulance Badgets/Cadets	New equipment	£908.58	None
264	West End Tennis Club	Complete resurfacing of 3 tennis courts	£2000.00	None
265	1 st Frimley Scout Group	Security gate	£1,500.00	None
266	1 st & 2 nd Frimley Green and Mytchett Guide Association	New camping equipment	£1,461.75	None
267	Friends of Frimley Lodge Park	New outdoor furniture, including planters, benches and picnic tables.	£2,000.00	None
Total			£11,809.08	

Application No	Applicant	Purpose	Grant Value	Special condition
Total Awarded	1, 2, 3, 4, 5, 6, 7 8, 9, 10, 11, 12, 13, 14, 15, 16, 16a ^h , 17, 18 ^h rounds		£ 77,595.47	
Awarded	19 ^h round		£ 11,809.08	
Grand Total Awarded			£ 89,404.55	

Large Grant Award:

Beacon Church/Collingwood College - Multi-purpose hall at Collingwood College, Camberley. The overall project has an estimated cost of in-excess of £2,000,000. The scheme remains to be finalised, and a meeting is to be arranged to discuss further. In the meantime the Executive has awarded £25,000 at its meeting on the 24th May 2005.

ROAD CLOSURES

June 2005①/5

Road Closures made under the Town Police Clauses Act 1847

A30 London Road (part), Park Street (part), Pembroke Broadway (part), High Street, London Road Service Road, Southwell Park Road (part), Grand Avenue (part) and St Mary's Road (part), Camberley

The Council has made an Order to close A30 London Road at its junction with Park Street; Park Street from its junction with A30 London Road to its junction with Pembroke Broadway; Pembroke Broadway from its junction with Park Street to its junction with High Street; High Street; London Road Service Road; Southwell Park Road from its junction with Park Street to its junction with France Hill Drive; Grand Avenue from its junction with Southwell Park Road to its junction with A30 London Road; St Mary's Road from its junction with Upper Charles Street to its junction with Park Street so as to prevent access to Park Street to eastbound traffic., Camberley on 2 July 2005 between 1200 hours to 1600 hours in connection with Camberley Carnival.

For further information please contact Frances Moody on 01276 707326 or frances.moody@surreyheath.gov.uk.

PARISH COUNCIL REPRESENTATIVE ON THE STANDARDS COMMITTEE

June 2005①/6

The Chief Executive has, under paragraph 5 of the Scheme of Delegation of Functions to Officers, appointed Mr Barry Woodhead as the Parish Council representative on the Standards Committee. Mr Woodhead's term of office will conclude at the end of the 2005/06 municipal year.