



'leading for tomorrow'

INFORMATION BULLETIN

ISSUE:- July 2006 ① & ②

ITEM	REPORT HEADING	CONTACT	CONTACT NUMBER (01276) AND E-MAIL	PAGE
1.	Contingency Budget	Judith Walmsley	707319 judith.walmsley@surreyheath.gov.uk	1
2.	Prosecutions and Warnings	Rose Cutler	707361 rose.cutler@surreyheath.gov.uk	1
3.	Complaints and Requests for Assistance	Rose Cutler	707361 rose.cutler@surreyheath.gov.uk	4
4.	Investment Management	Chris Dunning	707257 chris.dunning@surreyheath.gov.uk	8
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6.	Staff Monitoring	Andrea Vincent	707403 andrea.vincent@surreyheath.gov.uk	11
7.	Consultation Document	Jennie Ryton	707425 jennie.ryton@surreyheath.gov.uk	13

The following document contains reports for your information. If you would like any matters to be raised at the next Executive or regulatory committee, one day's written notice should be given to the Head of Legal and Support Services (with a copy to Jennie Ryton). Any matters must be raised within one calendar month of it being published in the Information Bulletin.

Produced by Legal and Support Services
Contact:- Jennie Ryton
01276 707425
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CONTINGENCY BUDGET**July 2006 ①/1**

1. The Council approved a Contingency Budget of £18,000 for the financial year 2006/7 and the Chief Executive, after consultation, is authorised to spend from this fund where the expenditure would exceed the approved budgets, or is for a matter where no approved budget exists.

2. The following expenditure has been approved:

<u>Subject</u>	<u>Reason</u>	<u>£</u>
Surrey Leaders and Chief Executives – refreshments	Furthering partnership working in advance of Local Government Review White Paper. The host council rotates.	273
Queen's Birthday medals	To purchase medals to commemorate The Queen's 80 th birthday, which are to be given to residents of the Borough who were either born or educated in the Borough and celebrate their 80 th birthday in 2006.	253

3. To date £1,755 has been committed from the Contingency Budget and therefore £16,245 remains in the fund.

PROSECUTIONS AND WARNINGS**July 2006 ①/2**

The following is a list of prosecutions, appeals, formal cautions and food hazard warnings that have occurred since the March 06 information Bulletin

Prosecutions

0 to report.

Appeals

to report.

Mr McWilliam of 3 Damask Close West End, made an appeal to the Planning Inspectorate about the Council's decision not to accept his complaint about a high hedge located at 2, Erica Close, West End.

The Planning Inspectorate dismissed the appeal. It was decided that 'the Council were trying to be helpful as they felt the complaint had no chance of success and so the complaint was a waste of his money'. This was not a grounds for appeal.

Formal Warning

0 to report.

Food Hazard Warnings

There have been 18 Food Hazard Warnings since the last meeting.

Date	No.	Type	Details
11/04/06	20	FI	FAFI 20/2006 The Boots Company Plc withdraws two batches of their own brand super strength fish oil capsules due to the presence of dioxins. – No action required – circulated
13/04/06	21	FI	FAFA21/2006 Emerging Incident involving distribution of cooked kebab meat from an unapproved plant. – No action required at present- circulated
20/04/06	22	FI	FAFI 22/2006 Marks & Spencer Recall 3 Bean & Spinach Salad due to Incorrect Labelling Information – No action required – circulated
25/04/06	23	FI	FAFI 23/2006 The Serious Food Company Limited Recall two of their own Brand Chilled Desserts due to Glass Contamination – No action required – circulated
12/05/06	24	FI	FAFI 24/2006 Allied Bakeries Recall Batches of Several Roll Products due to Possible Metal Contamination – No action required – circulated
17/05/06	25	FI	FAFI 25/2006 Sainsburys Recall 2 Batches of Brand 18 Chocolate & Toffee Crispie Bites due to Aflatoxins – No action required – circulated.
17/05/06	26	FI	FAFI 26/2006 Quaker Recall Own Brand Caribbean Chicken Seasons due to Aflatoxins - No action required – circulated.
17/05/06	27	FI	FAFI 27/2006 Smiths Recall their Own Brand Bacon Fries due to Aflatoxins - No action required – circulated.
26/05/06	28	FI	FAFI 28/2006 Kellogg Advise Consumers of a Potential Taint Affecting Kelloggs Corn Flakes - No action required – circulated.
31/05/06	29	FI	FAFI 29-2006 British Bakeries recall a batch of Scottish Plain Bread 800g Loaves due to possible contamination with metal fragments. No action required – circulated.
09/06/06	30	FI	FAFI 30- 2006 Pluma UK Ltd Recall a batch of duck orange & cream Pate & Farmhouse style pate due to a labelling error. No action required – circulated.
14/06/06	31	FI	FAFI 31/2006 Julian Graves recall batches of mega seed mix due to salmonella. No action required – circulated.
15/06/06	32	FI	FAFI 32/2006 Sainsbury recall canned tuna steak due to contamination. No action required – circulated.

Date	No.	Type	Details
16/06/06	33	FI	FAFI 33/2006 Thomas Tunnock withdrawal of batches of Snowballs & Caramel log Wafers due to labelling error. No action required – circulated.
16/06/06	34	FI	FAFI 34/2006 SOS (Derby) recall batches of jelly mishapes due wood contamination. No action required – circulated.
22/06/06	35	FI	FAFI 35/2006 Unilever UK recall selected packs of Flora original spread 1KG. No action required – circulated.
23/06/06	36	FA	AFA 36/2006 Cadbury Schweppes PLC recall a range of their own brand chocolate products due to possible contamination with salmonella. Businesses considered likely to sell affected products contacted and goods removed from shelves.
10/07/06	37	FA	FAFA 37/2006 Contamination of certain batches of Marca pina soy sauce with excess levels of chloropropanols. Details circulated to staff for reference in future visits. Manning Impex contacted.

COMPLAINTS AND REQUESTS FOR ASSISTANCE
July 2006 ①/3

ACTIVITY	2001/02	2002/03	2003/04	2004/05	2005/06	ACTIVITY	2001/02	2002/03	2003/04	2004/05	2005/06
FOOD SAFETY						COMMERCIAL NOISE					
PREMISES STAFF & EQUIPMENT	16	15	9	11	9	NOISE FROM DELIVERIES	1	1	3	4	2
UNHYGIENIC FOOD HANDLING	1	3	5	4	3	COMMERCIAL INTRUDER ALARMS	16	18	16	8	8
FOOD HAWKERS	2	5	3	3	3	INDUSTRIAL NOISE	30	20	23	17	23
Separate Source	2	2	3	3	1	Separate Source	13	11	13	10	20
FOOD DELIVERY VEHICLES	0	0	0	0	1	LATE NIGHT WORKING NOISE	1	11	4	1	1
HOME CATERING HELP	0	0	0	0	0	COMMERCIAL VEHICLE ON SITE	16	19	33	17	12
OPERATIONAL DIFFICULTIES	0	1	2	0	1	DISCO NOISE	1	5	6	7	14
VOLUNTARY SURRENDER	0	0	0	0	0	OUTDOOR ENTERTAINMENTS	18	12	10	17	11
OUT OF CODE FOOD	5	1	1	2	1	OTHER COMMERCIAL NOISE	47	46	53	68	66
FOOD HAZARD WARNINGS	53	29	67	91	54	NOISE FROM STREETS	1	12	20	16	11
MOULDY FOOD	3	3	0	1	1	CONSTRUCTION NOISE	44	44	30	24	39
UNFIT FOOD	9	12	6	7	3	Separate Source	11	11	16	15	28
FOOD OUT OF CONDITION	3	2	0	3	1	AIRCRAFT NOISE	17	10	1	12	4
EXTRANEIOUS MATTER IN FOOD	15	17	7	14	1	TRAFFIC NOISE	11	22	10	32	10
DIRTY MILK BOTTLES	0	0	0	0	0	NOISE FROM SPORTS & HOBBIES	2	1	0	2	3
OTHER FOOD COMPLAINTS	44	26	22	24	20	TOTALS	205	221	209	225	204
TOTALS	151	114	122	160	98	AIR POLLUTION					
DOMESTIC NOISE						INDUSTRIAL POLLUTION	0	0	0	0	0
NOISE FROM DOMESTIC ANIMALS	0	1	8	1	19	COMMERCIAL BONFIRES	45	40	58	51	23
DOG BARKING COMPLAINTS	123	82	106	144	81	DOMESTIC BONFIRES	92	127	137	121	98
Separate Source	71	55	105	144	32	RADIOACTIVE SUBSTANCES	1	1	0	0	0
NOISE FROM COCKERELS	5	4	2	1	2	SMELL NUISANCE	60	38	54	58	46
DOMESTIC DIY NOISE	34	12	16	18	21	FUMES & PARTICLES	31	21	17	28	11
ELECTRICAL APPLIANCES	2	1	8	16	1	AIR DISCHARGE AUTHORISATIONS	21	21	21	1	0
DOMESTIC INTRUDER ALARMS	25	32	34	19	29	OTHER AIR POLLUTION PROBLEMS	15	2	8	3	4
Separate Source	21	28	34	19	29	TOTALS	265	250	295	262	182
NOISE FROM LATE NIGHT PARTIES	34	57	57	70	17						

MUSICAL INSTRUMENTS	11	14	13	12	13	HEALTH & SAFETY					
STEREOS RADIO & TV	79	27	24	17	38	ACCIDENT NOTIFICATIONS	73	85	114	84	79
Separate Source	66	22	20	17	38	STORAGE PROBLEMS	1	0	5	3	13
OTHER DOMESTIC NOISE	84	111	125	92	142	DANGEROUS OCCURRENCES	35	30	20	19	11
Separate Source	62	71	41	41	52	CONSTRUCTIONAL PROBLEMS	0	2	0	3	3
NOISE FROM VEHICLE REPAIRS	5	5	3	7	10	HAZARDOUS WASTE DISPOSAL	10	2	0	0	2
CAR ALARM	14	4	14	10	6	TRIPPING & SLIPPING	1	2	0	0	2
NUISANCE FROM MOTOR CYCLES	7	8	8	4	6	UNSAFE SYSTEMS OF WORK	1	0	9	4	2
AMPLIFIED MUSIC	110	194	247	216	273	GENERAL H & S PROBLEMS	31	19	17	24	25
KEY HOLDER NOTIFICATIONS	17	10	4	5	0	TOTALS	152	140	165	137	137
TOTALS	550	562	669	632	658						

ACTIVITY	2001/02	2002/03	2003/04	2004/05	2005/06	ACTIVITY	2001/02	2002/03	2003/04	2004/05	2005/06
HOUSING MATTERS						POLLUTION & GENERAL					
GENERAL HOUSING COMPLAINTS	27	65	27	27	16	KEEPING OF ANIMALS	5	0	1	0	1
DILAPIDATED BUILDINGS & SITES	9	50	33	36	10	KEEPING OF PIGS	0	0	0	0	0
DANGEROUS BUILDINGS	2	1	2	0	0	KEEPING POULTRY	0	0	1	0	0
SUBSIDENCE PROBLEMS	0	0	0	0	0	ACCUMULATIONS IN HOUSE	1	0	3	0	0
MAJOR DISREPAIR	12	10	4	2	3	ACCUMULATIONS ON LAND	42	23	39	50	33
MINOR DISREPAIR	19	8	17	19	16	POLLUTION OF LAND AND WATER	3	2	0	0	0
INSANITARY CONDITIONS	18	8	10	10	6	DUTY OF CARE PROBLEMS	0	0	0	0	4
LACK OF AMENITIES	2	1	1	1	2	ASBESTOS REMOVAL	54	72	49	64	30
OVERCROWDING	12	7	13	12	11	DISPOSAL OF CHEMICALS	15	10	4	2	3
MANAGEMENT OF HMOs	1	1	3	0	55	PROBLEMS WITH DEAD ANIMALS	1	3	0	0	0
HMO PROPERTY SURVEYS	9	0	23	23	19	EXHUMATIONS & BURIALS	5	5	4	5	4
CONDENSATION PROBLEMS	20	26	11	12	0	FILTHY AND VERMINOUS PERSONS	11	6	3	0	5
FIRE PREVENTION	3	4	2	4	0	PROBLEMS RELATED TO TREES	1	5	0	28	80
OTHER HOUSING ENQUIRIES	0	0	0	0	0	PLACES OF PUBLIC ENTERTAINMENT	0	0	0	0	0
OVER THE SHOPS INITIATIVE	0	0	0	0	0	HGV OPERATORS' LICENCES	13	16	19	14	9
CARAVAN SITE PROBLEMS	0	1	0	0	7	STREET TRADING NON FOOD	0	2	2	3	5
UNAUTHORISED CARAVANS	1	1	0	0	0	GENERAL POLLUTION COMPLAINTS	1	3	0	0	0
SITING OF GIPSY CARAVANS	53	39	0	9	0	OTHER GENERAL COMPLAINTS	9	12	10	6	18
OTHER CARAVAN PROBLEMS	4	5	12	8	4	SKIN PIERCING ACTIVITIES	0	0	0	0	2

TENTS VANS & SHEDS	0	0	0	0	0	LIGHT POLLUTION	5	13	7	0	3
ENERGY EFFICIENCY	0	0	0	38	0	TUITION OF VISITORS TO DIVISION	5	7	4	3	1
TOTALS	192	227	158	201	149	CONTAMINATED LAND ENQUIRIES	0	0	0	28	26
						TOTALS	171	179	146	203	224

ANIMAL WELFARE

DOG FOULING PROBLEMS	102	106	58	64	59
PROBLEMS WITH STRAY DOGS	156	157	127	159	100
Separate Source	93	84	127	133	100
DANGEROUS ANIMALS	22	18	25	21	21
UNLEASHED DOGS	68	65	83	27	0
PROBLEMS WITH ANIMAL BOARDING	0	1	1	0	1
ANIMAL CRUELTY	1	5	3	2	3
OTHER DOG ENQUIRIES	0	0	0	20	7
TOTALS	349	352	297	293	191

WASTE MANAGEMENT

LITTER ON PRIVATE LAND	1133	1739	1100	977	558
LITTER ON COUNCIL LAND	115	163	427	152	167
HIGHWAY R.T.As.AND SPILLAGES	105	92	51	31	0
WEEDS	19	10	10	8	6
LEAF CLEARANCE	119	85	58	82	4
STREET SWEEPING OPERATIONS	327	337	376	431	98
STREET SWEEP TOTALS	1818	2426	2022	1681	833
REFUSE CONTRACT MATTERS					
MISSED BINS	3026	6410	2708	2342	2915
EARLY START	0	11	0	2	4
SACK RELATED ISSUES	399	958	820	625	351
OTHER COLLECTION ISSUES	2860	4565	6323	4594	2256
REFUSE STORAGE PROBLEMS	13	27	0	0	0
REFUSE COLLECT TOTALS	6298	11971	9851	7563	5526

ACTIVITY	2001/02	2002/03	2003/04	2004/05	2005/06
PEST CONTROL					
WASPS	134	742	241	721	163
BEEES	4	7	1	1	6
ANTS	6	9	7	7	4
COCKROACHES	1	1	0	2	3
FLEAS	23	31	13	14	11
MITES	2	0	0	0	0
FLIES	3	0	0	1	1
OTHER HOUSEHOLD PESTS	2	19	9	9	12
GARDEN INSECTS	7	0	7	3	6
NO INFESTATION LOCATED	4	0	0	0	0

DRAINAGE

	2001/02	2002/03	2003/04	2004/05	2005/06
GENERAL DRAINAGE PROBLEMS	7	3	5	7	1
BLOCKAGES	169	115	174	151	103
DEFECTIVE DRAINAGE SYSTEMS	10	26	20	26	25
PRIVATE DISPOSAL SYSTEMS	1	1	5	2	0
INADEQUATE DRAINAGE SYSTEMS	4	2	2	2	2
CONTAMINATED DRAINS & SEWERS	2	0	0	0	2
FLOODING	4	1	0	0	0
PROBLEMS WITH WATER COURSES	1	1	0	2	0
TOTALS	198	149	206	190	133

COMMERCIAL RAT INFESTATIONS	30	30	26	5	17
DOMESTIC RAT INFESTATIONS	670	635	888	668	612
COMMERCIAL MICE INFESTATIONS	3	0	4	2	7
DOMESTIC MICE INFESTATIONS	202	127	166	94	157
BIRD INFESTATIONS	3	1	3	2	0
SQUIRRELS	16	43	29	22	11
SNAKES	4	1	0	1	2
OTHER MAMMALS	7	3	2	3	1
TOTALS	1121	1649	1396	1555	1013

W A T E R S U P P L Y

WATER QUALITY DIFFICULTIES	1	5	0	3	2
WATER SUPPLY PROBLEMS	8	5	0	0	0
DISCONNECTION OF WATER SUPPLY	1	1	0	0	0
DEFECTIVE SERVICE PIPES	0	0	1	1	0
DEFECTIVE WATER MAINS	0	0	2	1	0
SWIMMING POOL WATER QUALITY	1	0	0	0	0
TOTALS	11	11	3	5	2

C O M M U N I C A B L E D I S E A S E C A S E S

CAMPYLOBACTER	91	97	112	99	95
HEPATITIS	1	0	0	1	2
MALARIA	3	0	0	1	0
MEASLES	0	13	0	2	1
MENINGITIS	8	2	5	0	2
MUMPS	3	2	2	49	45
SCARLET FEVER	0	2	0	1	2
TYPHOID/PARATYPHOID FEVER	0	1	0	0	0
TUBERCULOSIS	1	4	4	3	8
CHOLERA	0	0	0	0	0
LEPROSY	0	0	0	0	0
RUBELLA	2	4	0	2	0
WHOOPING COUGH	0	1	0	1	1
OTHER COMMUNICABLE DISEASES	6	7	4	4	9
DYSENTERY	0	1	0	0	0
SALMONELLA	39	15	24	33	22
OTHER FOOD BORNE INFECTIONS	35	19	26	12	34
TOTALS	189	168	177	208	221

GRAND TOTAL FOR YEAR

	2001/02	2002/03	2003/04	2004/05	2005/06
ALL ENVIRONMENTAL HEALTH EXCLUDING CONTRACT RELATED	3554	3795	3685	4071	3212
INCLUDING CLEANSING CONTRACT RELATED	9852	15766	13536	11634	8738

1. Attached, as Annex A to this report is a summary of the Council's investments as at 31st March 2006.
2. The rate of return assumed in the original estimates for 2005/06 was 4.5%. Each 1% reduction in interest rates would in the absence of a long-term investment strategy, reduce investment returns by approximately £250,000 per annum. Current short - term investment returns are approximately 4.6% per annum as can be seen from the Annex A.
3. The Investment Support Service Plan requires the identification of appropriate measures of performance against one month and three months money market rates. Previously the Public Finance and Invesco market indices have been used but publication of these has ceased. For comparison purposes this quarter the mean London Interbank Offered Rate (LIBOR) for 1 week and three months have been used.
4. Following on from the decision to invest a substantial proportion of the Council's monies on a long-term basis, performance reports will identify the respective performance of short and long - term investment. These are set out below and show the position to end of March 2006.

2005/06 MONEY MARKET INDICATORS

	1 Apr – 30 Jun	1 July – 30 Sep	1 Oct – 31 Dec	1 Jan – 31 Mar
1 week LIBOR	4.81%	4.65%	4.58%	4.56%
3 Month LIBOR	4.89%	4.62%	4.61%	4.59%
Average	4.85%	4.64%	4.60%	4.57%

Council Investment Performance

Long Term (over > 1 Year)	4.58%	4.48%	4.47%	4.47%
Short Term (Less than 1 Year)	4.75%	4.59%	4.53%	4.54%
Average All Investments	4.65%	4.54%	4.51%	4.51%

5. The Council's investments have earned 4.55% on an annualised basis, during the period of April - March 2006 compared to the 4.5% assumed in the original budget.
6. The Council's Corporate Values recognise the need to achieve high interest income levels to support the revenue budget.

INVESTMENTS HELD BY THE COUNCIL AS AT 31st March 2006

Start Date	£	%	Maturity
<u>Banks</u>			
6-Aug-03	1,000,000	4.60	6-Aug-07
10-Mar-06	1,507,743	4.50	10-Apr-06
23-Mar-06	2,000,000	4.50	24-Apr-06
	4,507,743		
Local Authority			
15-Mar-06	1,000,000	4.50	19-Apr-06
	1,000,000		
<u>Building Societies</u>			
16-Apr-03	1,000,000	4.35	16-Apr-07
2-Jun-03	1,000,000	4.00	3-Sep-07
5-Jun-00	1,000,000	3.95	5-Jun-07
6-Jun-00	2,000,000	3.90	6-Jun-07
14-Aug-03	1,000,000	4.60	13-Aug-07
2-Sep-03	1,000,000	4.85	3-Sep-07
3-Sep-03	1,000,000	4.85	3-Sep-07
15-Sep-03	1,000,000	4.50	15-Sep-06
27-Feb-02	1,700,000	4.90	27-Feb-07
6-Jan-06	2,000,000	4.56	6-Apr-06
10-Mar-06	1,800,000	4.50	3-Apr-06
31-Mar-06	2,000,000	4.51	28-Apr-06
	16,500,000		
Total	22,007,743		

Caseload

No. of benefit claimants - 3214

No. of LIVE HB/CTB claims - 5145

PI's

Average days to process C of C's - 25 days

Average no. of days to process NEW claims - 47 days

% of NEW claims processed within 14 days of completion - 71%

% of ALL claims assessed within 14 days of completion - 65%

Claims paid on time - 78%

Outstanding Work

Total no. of items for processing - 1788

Oldest Work - 13/03/06

Expenditure to date

HB expenditure to date - £2,073,032

CTB expenditure to date - £2,469,399

J.Simpson

04/07/06

NB * Composition of Outstanding work:

174 New Claims

353 Review Claims (Interventions)

323 Changes of Circumstance

35 Cancellations

903 Other items of correspondence

Established Posts and FTE Headcount at 30 June 2006

	ALLOWED FOR IN BUDGET			Minute Ref./Additional Info.	H R RECORDS					For Information only
	A	B	C		D	E	F	G	H	I
	2006/07 Budget 01/04/06 FTE's	Additional/ Deleted Posts FTE's	*2006/07 Revised Budget FTE's		Est. Posts 31/06/06 FTE's	Vacant Posts FTE's	(D-E) Permanent Staff 31/06/06 FTE's	Fixed Term Contracts (FTC) FTE's	Agency Staff FTE's	Permanent Staff In Post 31/06/06 Actual H/C
STRATEGIC MANAGEMENT: SM0	9.5	0.0	9.5		9.5	1.0	8.5	0.0	0.0	9
CHIEF EXECUTIVE										
STRATEGY & POLICY: CSP	8.5	0.0	8.5	Elect. Forms Project Officer	8.5	0.5	8.0	0.0	0.0	9
CUSTOMER RELATIONS : CCR	24.3	-1.0	23.3	Elect. Forms Project Officer	23.3	4.0	19.3	1.0	0.0	21
INFO. & COMM.TECH.:CCT	19.9	1.0	20.9		19.9	1.0	18.9	0.0	0.0	19
	52.7	0.0	52.7		51.7	5.5	46.2	1.0	0.0	49
CUSTOMER SERVICES										
BUILT ENVIRONMENT: DBE	41.0	0.0	41.0		40.3	10.0	30.3	2.0	0.0	34
COMMUNITY SERVICES: DCS	49.9	0.0	49.9		49.1	6.5	42.6	0.0	3.0	59
ENV.SERVICES: DES	36.4	0.0	36.4		36.0	2.0	34.0	0.5	0.0	36
LEISURE SERVICES - DLS	15.5	0.0	15.5		15.5	0.8	14.7	0.0	0.5	16
THE CAMBERLEY THEATRE: DCA	10.8	0.0	10.8		10.8	0.0	10.8	0.0	0.0	11
	153.6	0.0	153.6		151.7	19.3	132.4	2.5	3.5	156
CORPORATE SERVICES										
AUDIT: EAU	7.5	0.0	7.5		7.5	0.0	7.5	0.5	0.0	10
FINANCE: EFR	29.4	0.0	29.4		29.6	8.0	21.6	0.0	5.0	24
LEGAL & SUPPORT SERVICES: ELG	36.1	0.0	36.1		36.1	7.4	28.7	2.0	2.0	33
	73.0	0.0	73.0		73.2	15.4	57.8	2.5	7.0	67
Service Improvement Team/Re-organisation					0	0	0.0	4.6	0.0	6
	288.8	0.0	288.8		286.1	41.2	244.9	10.6	10.5	287
								Less staff in multiposts		4
										283

*Includes FTC's which may be part year only and not included within the Permanent Establishment List

Current Staff (Column F)
Fixed Term Contracts (Column G)
Agency Staff (Column H)

F.T.E's
244.9
10.6
10.5
266.0

Please Note:

Although the substantive posts of the SI Team are shown in Column D, the actual people working on the SI Team are shown in Column G. Any posts not being backfilled are included within Column E and where back filling occurs it will be shown in either Columns G or H.

The column marked 'I' indicates the actual number of heads we have in place **as at 30 June 2006**, excluding Agency staff. This figure represents all the people **directly** employed and is not worked out on an FTE basis, eg one job may be filled by 2 part timers. The figure **283** does not include Agency staff but does include those on fixed term contracts. This is because people on fixed term contracts are directly employed by Surrey Heath but Agency staff are not.

The figure **266.0** relates to the total number of permanent staff, staff on fixed term contracts and agency staff, worked out as FTE's. This figure does include Agency staff as it shows how many actual FTE's we have undertaking all service provision in comparison with the agreed establishment of **286.1**.

This report has been prepared to assist Councillors by identifying current Consultation Papers, which may affect the Council, its services and its residents.

Please note the link to the ODPM website has changed and is now:

<http://www.communities.gov.uk/index.asp?id=1017165>

Planning Delivery Grant 2007-08: Proposed Allocations Criteria - Consultation Paper

- Consultation period 25 July 2006 to 17 October 2006.
- Validation of Planning Applications - Consultation
 - Consultation period 25 July 2006 to 30 September 2006.
- Consultation on Draft Town and Country Planning (Control of Advertisements) (England) Regulations 2006 and Draft Circular
 - Consultation period 24 July 2006 to 18 September 2006.
- Consultation on the revocation of the Devon Fire and Rescue Authority combination scheme
 - Consultation period 21 July 2006 to 2 October 2006.
- Housing and Planning Delivery Grant
 - Consultation period 25 July 2006 to 17 October 2006.
- Licensing of Houses in Multiple Occupation (HMO) - Draft Converted Blocks of Flats (Section 257) Regulations
 - This paper is a limited consultation to give stakeholders an opportunity to comment on the drafting, accuracy and practical application of the provisions set out in the draft regulations. Views are requested by 7 August 2006.
- Tackling Overcrowding in England: A Discussion Paper
 - This discussion paper outlines DCLG approaches to tackling overcrowding in England and invites your views by 15 September 2006.
- Where next? Options for a new-look Local Government Pension Scheme in England and Wales
 - This consultation puts forward options for the future of the Local Government Pension Scheme to build consensus for a new-look Scheme from April 2008. Consultation period 30 June to 29 September 2006.
- Valuation Tribunals - Modernisation and Reorganisation
 - Consultation period 16 June 2006 to 8 September 2006.

- Consultation on the revision of the Environmental Impact Assessment (EIA) Circular and on draft EIA guidance
 - Consultation period 27 June 2006 to 22 September 2006
- Consultation Paper on Draft Marine Minerals Dredging Regulations and Procedural Guidance
 - Consultation period 6 June 2006 to 28 August 2006.
- Proposed amendments to Small Business Rate Relief Scheme - a consultation paper
 - Consultation period 23 May 2006 to 28 July 2006.
- Park Home Commission Rate: A Consultation Paper
 - Consultation period 10 May to 2 August 2006.